



JA Finance Park®

## Volunteer Confirmation Letter

Dear Volunteer/Parent/Guardian:

Thank you for agreeing to serve as a JA Finance Park volunteer and attend training one hour before the students arrive.

The adult volunteer training session and the on-site student visit require that you please:

- Wear comfortable clothing and shoes.
- Arrange for child care for any younger children.
- Arrive one hour before the students' arrival on the day of the visit for training.
- Plan to spend approximately five hours at the JA facility for the on-site visit.

**The JA World facility is located at 116 West 2<sup>nd</sup> Street in downtown Davenport.** Volunteers are asked to use one of the public parking ramps which are both within one block of JA World. The River Center Parking Ramp (2<sup>nd</sup> and Brady) and River Drive Parking Ramp (River Drive and Brady or off of Main) charge a fee for parking and it is between \$6-7 for this visit. **JA World does not validate or reimburse for these charges.**

**On street parking is available on 2<sup>nd</sup> street but is limited to 2 hours only.**

You have been assigned to volunteer in the: \_\_\_\_\_ (*Business Name*).

Thank you again for your willingness to volunteer for this exciting, educational, learning experience. We truly appreciate your assistance at JA Finance Park and know that you will enjoy the entire experience.

We look forward to working with you and your students at JA Finance Park!

Sincerely,

(Teacher's Signature Here)