

15 Minutes	Student Welcome/Orientation/Pledge of Allegiance
15 Minutes	Job Training in each shop (Volunteer led)
10 Minutes	Staff Meeting #1 (at each business) (CEO led)
30 Minutes	Business Start-Up <ul style="list-style-type: none"> • Business supplies delivered from Delivery Center • Business loans processed at Bank • Prices set and display set-up • Production of products and services begins • Payroll processed (1st paycheck printed)
25 Minutes	Opening Town Meeting <ul style="list-style-type: none"> • Introduction of Mayor and his or her speech highlighting importance of voting, and Quality Business Award • Retail and manufacturing CEOs present brief description of products
75 Minutes	Employee Work/Break Rotations (three sessions/25 minutes each) <ul style="list-style-type: none"> • First employee bank deposit • Employees open savings account • Employee lunch session • Retail businesses open for sales • Employees begin to shop • Employees may vote
15 Minutes	Staff Meeting #2 (at each business) (CEO led)
60 Minutes	Employee Work/Break Rotations (three sessions/20 minutes each) <ul style="list-style-type: none"> • Second employee bank deposit will be direct deposited • Employee lunch session • Employee shopping continues • Employee voting continues
10 Minutes	Business Clean-Up/Staff Meeting #3 <ul style="list-style-type: none"> • Business restored to original set-up • Remaining inventory organized and kept in shop • Students prepare for final staff meeting • Volunteers review observations/learning opportunities of the day
15 Minutes	Closing Town Meeting <ul style="list-style-type: none"> • Mayor speaks • Quality Business Awards presented • Voting results reported • End-of-Day Reports: various businesses report pertinent information