



## Volunteer Information

### “Volunteers Needed” letter

Dear Parent or Guardian:

This year, our class will participate in an exciting Junior Achievement program called *JA BizTown*. *JA BizTown* encompasses important elements of community and economy, work readiness, financial literacy, and business management. As part of the program, we will spend the day at the *JA BizTown* site on \_\_\_\_\_ (*date*). This on-site visit will provide students with an opportunity to apply what they have learned in school in a realistic setting. Each student will assume a job, produce and/or sell products, receive a paycheck, work on a business team, repay a business loan, shop, and manage a personal bank account. Throughout the program, students are encouraged to use critical thinking skills to learn about key economic concepts as they explore and enhance their understanding of free enterprise.

Because of the unique learning format, students remember Junior Achievement's capstone simulation experiences for many years following their visits. We hope your child enjoys the *JA BizTown* experience and that you can live a little of it, vicariously, through them!

To make the simulation visit a real success, we need many volunteer facilitators to accompany us to *JA BizTown*. Volunteers who attend the simulation must also participate in a 45 minute training the morning of the visit to prepare to work with the students. **If you are interested in joining us that day, please email me back right away to confirm your spot; *first come, first serve!***

We look forward to participating in this exciting educational opportunity. We hope that you will be interested in volunteering to accompany our students and serve as a facilitator for the day.

Sincerely,

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(Educator's Signature)